

Purpose: to ensure that Tapestry Public Charter School students are able to have the opportunity to participate in study abroad programs without jeopardizing their enrollment/re-enrollment at Tapestry Public Charter School

Students who are interested in enrolling in an accredited international high school exchange program or study abroad program may be eligible to withdraw from Tapestry and re-enroll at the conclusion of the program to complete their high school studies under the following conditions:

1. Prior to applying to the program, the family meets with the high school counselor to review credits and proposed courses taken (if applicable) to be transferred back to Tapestry. They will need to show evidence of national accreditation and provide an institutional contact for the school to communicate with whom the school can communicate with the high school study abroad program.
2. The student must be in good standing and on track to graduate.
3. All courses completed in the study abroad program will be transferred in as transfer credit upon receipt of an official transcript from the study abroad program.
4. All fees associated with the program, including transcript fees and course related costs, are the responsibility of the student's family.
5. The counselor will provide the 504 or IEP to the study abroad program if applicable with parental permission to release information. The program is responsible for following the accommodations and providing support as needed.
6. The family will submit a study abroad leave of absence request prior to the commencement of the program. The leave of absence form will identify the date the student will return to Tapestry which will be designated as the returning semester.
7. The student, in collaboration with the high school counselor and parents and program contact, will choose courses and a copy of communication on course selection will remain in the student's permanent file.
8. Students will be provided the Dekalb Valedictorian/Salutatorian board policy prior to withdrawing from the school.
9. Upon the student's return to Tapestry, the student will provide proof of residency and will complete all enrollment paperwork prior to being re-enrolled.
10. If the student fails to provide the proof of residency/re-enrollment paperwork prior to the beginning of the semester designated as that identified as the returning semester, the student will not be allowed to re-enroll.