

# **Tapestry Public Charter School Policy Manual**

## **At-Will Employment Policy**

Adopted: 6/16/2014

Revised: NA

The Tapestry Public Charter School Board adopts the following policy, effective on the date of adoption by the Board.

**Sections:**

- I. PURPOSE**
- II. EXIT INTERVIEW/FINAL CHECKS**

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### **I. PURPOSE**

In the absence of a specific agreement to the contrary, authorized in writing by the Board of Tapestry Public Charter School, employment with the School is for no definite period of time and may be terminated by the School or the employee at any time, for any reason, with or without cause, and with or without notice. Any written or oral statements or promises to the contrary are hereby expressly disavowed and should not be relied upon by prospective or existing employees.

### **II. EXIT INTERVIEW**

Every departing employee is encouraged to contact the Personnel Chair to request an in-person exit interview. If an in-person exit interview is not conducted, the Personnel Chair will mail an exit questionnaire to departing staff employees for their voluntary completion and return.